



The **BSS[®] (Building Science Specialist)** designation recognizes those who meet the strict educational and practical requirements set forth by the Building Science Specialist Board. This designation has become the benchmark qualification of Building Science practitioners.

BSS[®] EXAM APPLICATION

Eligibility Requirements

To become eligible to receive a BSS Designation, a member in good standing of a provincial Building Envelope Council (BEC), who has met the professional experience requirements, must also successfully complete the following four Professional Exams offered by the Building Science Specialist Board, which include:

- Building Science Theory
- Building Envelope Systems
- Materials
- Mechanical Systems

A minimum final exam mark of 65% must be achieved in each of the above-noted exams.

Learning Objectives

Learning objectives for each exam can be found on the BSSB website at [LEARNING OBJECTIVES](#). Please be sure to review this material carefully in order to fully prepare for the exam. The website also includes links to courses and reference materials to assist with your preparation.

Contact Details

First Name:	_____	Last Name:	_____		
Designation:	_____	Company:	_____		
Address:	_____				
City:	_____	Province/State:	_____	Postal Code:	_____
Telephone:	() _____	Fax:	() _____		
Email:	_____				

BSS Exam Application

Exam Locations

Please select the location where you wish to write the following exams:

DATE	EXAM	FEE
July 24, 2020 (1:00 pm – 4:00 pm – 3 hour exam)	Building Envelope Systems <input type="checkbox"/> BSSB Office - 2800-14th Ave., Suite 210 Markham, ON L3R 0E4	\$495.00
October 16, 2020 (1:00 pm – 5:00 pm - Each is a 2 hour exam)	Materials Exam & Mechanical Systems Exam <input type="checkbox"/> Waterloo University - 200 University Ave W, Waterloo, ON N2L 3G 1 <input type="checkbox"/> BSSB Office - 2800-14th Ave., Suite 210 Markham, ON L3R 0E4 <input type="checkbox"/> Algonquin College - 1385 Woodroffe Ave, Ottawa, ON K2G 1V8	\$395.00 Each \$790.00 Both

Registration & Cancellation Policies

1. Registration for each exam must be made a minimum of one month in advance.
2. Your registration will not be processed until full payment is received.
3. Notice of cancellation MUST be made in writing.
4. A \$100 cancellation fee (plus GST/HST) will apply for cancellations received up to 7 business days before the exam sitting.
5. Within 7 business days of the exam date, no refunds will be issued.

Mark Check | Re-mark

A Student may request their mark be reviewed. Students must complete the **Exam Mark Check | Re-mark form** on the BSSB website at **RE-MARK FORM**.

The fee for a Mark Check | Re-mark is \$200.00. Should there be a change to the student's final grade, a fee of \$125.00 will be refunded.

Payment Details

<input type="checkbox"/> Building Envelope Systems	\$495.00	
<input type="checkbox"/> Materials & Mechanical Systems	\$790.00	
Materials Only	\$395.00	
Mechanical Systems Only	\$395.00	
	Subtotal	\$
	GST/HST	
	TOTAL	\$

Payment Option

- Cheque** PAYABLE TO:
 Building Science Specialist Board
 (Cheque needs to be included with the application form and sent to the BSSB office).



Building Science Specialist Board
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 Fax: 416-491-1670
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